

Maharaja Ranjit Singh College of Professional Sciences,Indore

Department of Commerce & Management

Lesson Plan - B. Com. I (July 2018 - Mar 2019)

Subject - **PC Software**

Teacher - Prof. Pravin Kumar Sharma

Day/Lecture	Unit	Topic
1	I	Introduction of Computer, what it stands for?, components of computers
2	I	Block diagram of computer and functioning of each unit of computer
3	I	Primary Memory (RAM, ROM) and its types (SRAM,DRAM, PROM,EPRM,EEPROM)
4	I	Secondary Memory and its types with the help of hierarchical diagram. (sequential Access and Direct Access)
5	I	Input Devices, its functions and different types of Input devices
6	I	Output Devices, its functions and types (Printer, Plotter, monitor)
7	I	Introduction of Instruction, Program and Software, types of Software (Application and System Software)
8	I	Defragmentation, compression and Decompression
9	I	Anti virus, disk cleaning tools
10	I	Introduction of different Application commercial s/w (General and Custom made)
11	I	What is language? Programming language and its types with ehlp of hierarchical diagram
12	I	Language translator and its types(Assembler, compiler and Interpreter)
13	I	differentiation between Interpreter and compiler
14	II	Introduction of Operating system, Logical Architecture of OS
15	II	GUI and CLI/ CUI, and different types of Operating System
16	II	Fuctions of Operating system
17	II	Introduction of Windows operating system and features
18	II	Desktop its components, files and folders and diffetent operations on folders
19	II	Start menu options in MS-Windows 2007 and 2008, quick access tool bar, Office button and its options

20	II	My network places, recycle bin, Windows explorer and its features
21	II	Setting of wall paper, different operations of mouse pointer under and control panel settings
22	II	
23	II	MS-Paint and its different features
24	II	Notepad, its features and different menu options of notepad
25	II	OLE features of MS Windows
26	III	Introduction of word processing its software and features
27	III	MS-Word and its features and advantages
28	III	Table-handling features, Formatting of Paragraph
29	III	Mail-Merge its steps and Macro creation
30	III	Introduction of spreadsheet software and different spreadsheet software for different platforms
31	III	Features of MS-Excel, Cell, Row and Column Range
32	III	Formula bar and different built-in formulas used in MS-Excel worksheet
33	III	Insert/Delete row and column, Introduction charts and its types
34	III	Sorting, Filter and freeze panes options used in MS-Excel
35	III	Introduction of MS-Power Point and its features
36	III	Different components of MS-Power Point(Slide, Handouts, Speaker Notes and Outline)
37	III	Different Views of MS-Power Point, Different ways to create MS Power-Point Presentation
38	III	Smart Art, Custom Animation and Options available in slide-show tab, Adding table and other effects
39	IV	Introduction of data, Information and system, Types of System and its components and Environment
40	IV	Three tier architectuer of DSS, limitations of DSS
41	IV	Characteristics of DSS, different users of DSS.
42	IV	Introduction of Expert system and featuers and charactertistics of Expert system
43	IV	How Expert system support in Decision making
44	IV	Different phases of Expter sytem and their uses
45	IV	Introduction of MIS, its featuers, characteristics and applications of MIS

46	IV	Role of IT in MIS, business and Technology trends used in MIS
47	IV	Management by methodology, Internationalization
48	IV	What is Decentralization and its advantages over traditional MIS
49	V	What is Internet, Its advantages and disadvantages, History of Internet(ARPANET),
50	V	Introduction of Protocol, different types of protocol used on Internet (SMTP, FTP, TCP/IP, HTTP)
51	V	DNS, URL, WWW, WWW consortium
52	V	Search Engine and list of different search engine available
53	V	Internet Security, Firewall, Cryptography, Biometrics,
54	V	Digital Signature and Certificate
55	V	Applications of Internet
56	V	What is E-Mail? Process of sending and receiving of E-Mail and its different protocols
57	V	Intranet, Extranet and Difference between Internet, Intranet and Extranet, E-ticketing, chatting and different modes of chatting
58	V	What is E-banking? Advantage and Disadvantages of E-Banking
59	V	E-Business and different models used to develop E-business
60	V	Do-it-yourself and Made-to-Order models
61	V	Introduction of Stocktrading, and E-Broking
62	V	Different Emerging models of E-Business, types of E-commerce models

Maharaja Ranjit Singh College of Professional Sciences, Indore
Department of Commerce & Management
Lesson Plan - B.Com. I year Computer Application (July 2018 - Mar 2019)
Subject - Desktop Publishing
Teacher - Dr. Pushendra Dubey

Day/Lecture	Unit	Topic
1	DTP	Introduction to Computer
2	1	Introduction to DTP
3		DTP Software and Hardware
4		Commercial DTP Packages, Page Layout Programmes
5		Introduction to Word Processing, Difference between DTP Software and Word Processing Software
		GRAPHICS
6	2	Introduction to Computer Graphics
7		Types of Graphics, Introduction to Graphics Programme
8		Fonts and Typeface, Basic Type of Fonts,
9		Creation of Fonts, Anatomy of Typeface
10		Printers, Plotter, Scanners
	PAGEMAKER	
11	3	History and Versions of Page Maker
12		Creating of New Page, Document Setup Dialog Box
13		Placing Independent Graphics
14		Creating Master Pages, Story Editor
15		Formatting text with styles in Page Maker
16		Indenting a Paragraph, Leading, Hyphenation, Spelling Check
17		Creating index entries, Text Wrap, Position, Control Palette
	MULTIMEDIA I	
18	4	Introduction to Multimedia
19		Elements of Multimedia
20		Plain Text, Formatted Text, RTF, HTML Text, Importance of Graphics in Multimedia
21		Image Capturing Methods, Scanner,
22		Digital Camera, Sound Effects, Analog Sound and Digital Sound
23		Animation, Basics of Animation, Principles of Animation
	MULTIMEDIA II	
24	5	Introduction of Multimedia, Features of Multimedia,
25		An Overview of Multimedia, Multimedia Software Tools
26		Overview of Multimedia Authoring,
27		Multimedia Production, Multimedia Presentation
28		Graphic File Formats, MIDI

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B.Com. I year (July 2018 - Mar 2019)

Subject - **PC Software Practical**Teacher - **Prof. Pravin Kumar Sharma**

Day/Lecture	Topic
1	Create a document and applying different editing options of MS-Word
2	Create a Resume with different formatting options
3	Create an invitation using Mail-Merge
4	Create a document and show use of Macro
5	Create a document and insert header and footer
6	Create a document and insert different Even and Odd header and footer
7	Create a document and insert/draw a table using table handling features
8	Demonstrate folder creation, rename, copy, cut, paste and move
9	Demonstrate Cell, Cell range, Row range and Column Range
10	Create a workbook to store student information
11	Create a workbook to generate a marksheet
12	Create a workbook to generate payroll of employees
13	Perform Operations on Sheet as Rename, Insert, Delete and Move
14	Demonstrate to insert different types of charts in worksheet
15	Create a workbook showing Marks obtained, Percentage and status of students
16	Create a workbook and apply different operation such as sorting, filtering and hiding
17	Demonstrate Cell, Cell range, Row range and Column Range
18	Demonstrate types of powerpoint presentation
19	Create a presentation using auto content wizard
20	Create a presentation using Blank and apply customized options
21	Create a presentation using design template wizard
22	Demonstrate to insert word art, clipart and pictures in presentation
23	Demonstrate to insert audio and videos in presentation
24	Design a presentation and demonstrate options of custom animation
25	Design a presentation and demonstrate slide transition and different options of view show mode
26	Design a presentation and demonstrate different views of power point
27	Design a presentation and demonstrate different views of power point
28	Design a presentation and demonstrate different views of power point
29	Demonstrate insertion of charts and different shapes in power point presentation
30	Show the components of E-mail
31	Create an E-mail account

Maharaja Ranjit Singh College of Professional Sciences, Indore
 Department of Commerce & Management
 Lesson Plan - B. Com. III Sem (July 2017 - Dec 2017)
 Subject - C- Programming Language
 Teacher - Prof. Gulisha Gupta

Day/Lecture	Unit	Topic
1	I	Introduction of Computer and its components with Block Diagram
2	I	What is Language? Introduction of Programming languages, its types
3	I	Difference between Procedural, Problem oriented, Introduction of Structured Programming : Modular programming
4	I	Introduction of Top-down and Bottom-Up Analysis
5	I	Programming Tools(Algorithm, Flowcharts)
6	I	Advantage and Disadvantages of Algorithm and Flowchart
7	I	Language Translator and its types
8	II	Introduction of C Programming Language, types of C, Character set of C
9	II	Identifier, Literal, Tokens, Constant and Variables and types of Variables
10	II	Keywords(reserve words) and Data types used in C and its types (Primary, Userdefined, Derived)
11	II	Different types of operators used in C, program as an example
12	II	Expression, Statement and its types, Hierarchy of Operators
13	II	Structure of C Program with different sections and its significance
14	II	Arithmetic, Conditional, Control and program as an example
15	III	IF, IF-else, Nested If, break, continue and go to and program as an example
16	III	Switch case statement
17	III	Introduction of Looping statements and types of loops used in C (for, while, do-while and ODD)
18	III	Standard and Console input and output statements , character oriented and string oriented functions
19	III	Formatted and Unformatted(putc(),getc(),puts(),gets(), scanf and printf functions)
20	IV	What is function? Its syntax, types and built-in functions.
21	IV	Function prototyping
22	IV	Function arguments (actual and formal), Call by Value and Call by reference
23	IV	Function with decision statements
24	IV	Functions with loop statements
25	IV	Function using array as arguments
26	IV	Introduction of Storage classes
27	IV	Pointer declaration, its uses, advantages and disadvantages
28	IV	Pointer of Array, Array of pointer.
29	IV	Arithmetic operations on pointers
30	IV	Introduction of 2D Array of Characters and program
31	IV	Pointers to pointers and pointer to string
32	V	Introduction of Array, its types and storage in memory
33	V	Different operations of 1D and 2D Array, Initialization of 1D and 2D Array
34	V	Introduction of Structure, Its Memory representation and Syntax with Structure Variable
35	V	Accessing of Structure elements using Special Operator(Period operator), Initialization of an Structure
36	V	Array of Structure, program to print and calculate average of marks of 20 students using Array of structure.
37	V	Introduction of Union, Its Memory representation and Syntax with Structure Variable
38	V	Accessing of Union elements using Special Operator(Period operator), Initialization of an Union
39	V	Difference between Union and Structure
40	V	Program as an example for union and structure

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B.Com. IV SEM (Jan 2018 - June 2018)

Subject - Introduction to Database Management System

Teacher - Prof. Shailesh Hirve

Day	Unit	Topic
1	I	Introduction of DBMS, purpose of DBMS, view of data,
2		Schemas, Instances, Data Dictionary
3		Data Models
4		Data Models
5		Data Models
6		Database language, Database administrator,
7		Database user, overall system structure.
8		Data Independence and its types
9	II	Entity Relationship Model: Basic Concepts,
10		Relationships, Mapping Constraints,
11		Entity Set, weak Entity, Strong Entity, Entity Features
12		Types of Keys, Types of Attributes
13		E-R Model Notations, E -R Diagram
14		design of an E-R database schema
15		Reduction of E-R schema to table
16	III	Structured Query Language(SQL)
17		Basic structure, set operations, aggregate functions
18		Null values, Nested sub queries
19		Data Definition Language(DDL)
20		Data Manipulation Language(DML)
21		Data Control Language(DCL)
22		Transaction Control Language(TCL)
23		QBE,QUEL
24	IV	SQL Commands
25		SQL Commands
26		SQL Commands
27		SQL Commands
28		SQL Commands
29		SQL Functions
30		SQL Functions
31		SQL Functions
32	V	Pitfalls in Relational Database Design, Decomposition
33		Normalization using functional dependencies
34		Normalization using multivalued dependencies
35		Normalization using joined dependencies
36		Various Normal Forms
37		Various Normal Forms
38		Various Normal Forms
39		Various Normal Forms

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B.Com. IV Sem Hons (Jan 2018 - June 2018)

Subject - MIS & DBMS

Teacher - Prof. Shailesh Hirve

Day	Unit	Topic
1	I	Intro to MIS, System view of business
2		process oh MIS, Development of MIS in Organisation
3		Management Process
4		Information needs
5		System approach in planning
6		Organizing and Controlling MIS
7	II	MIS Planning
8		Implementation of MIS
9		Managerial decision Making
10		Decision support system
11		Decision support system
12		System design
13		I/O design
14		Forms Design
15	III	Introduction of DBMS, purpose of DBMS, view of data,
16		Schemas, Instances, Data Dictionary
17		Data Base Management System Vs File Processing
18		Three View Architecture of DBMS
19		Advantages and Disadvantages of DBMS
20		Database language, Database administrator,
21		Database user, overall system structure.
22		Data Independence and its types
23	IV	Data Models
24		Data Models
25		Entity Relationship Model: Basic Concepts,
26		Relationships, Mapping Constraints,
27		Entity Set, weak Entity, Strong Entity, Entity Features
28		Types of Keys, Types of Attributes
29		E-R Model Notations, E -R Diagram
30		design of an E-R database schema
31		Reduction of E-R schema to table
32	V	Introduction to SQL, DDL, DML, and DCL statements
33		Creating Tables, Adding Constraints, Altering Tables
34		Update, Insert, Delete Statements
35		various Form of SELECT- Simple, Using Special Operators for Data Access
36		Nested Queries & Exposure to Joins, Aggregate Functions
37		SQL Commands
38		SQL Commands
39		SQL Commands

Maharaja Ranjit Singh College of Professional Sciences, Indore
Department of Commerce & Management
 Lesson Plan - B. Com.V (July 2017 - Dec 2017)
 Subject - Internet Technology and introduction to E- Commerce
 Teacher - Prof. Kratika Pahuja

Day/Lecture	Unit	Topic
1	I	Internet, Intranet and Extranet
2		Networking, Its advantages and disadvantages
3		Network Topologies
4		Different types of networks
5		Networking devices
6		OSI Reference model
7		TCP/IP Reference model
8	II	Communication process for network
9		Communication techniques
10		Different types of data transfer modes
11		Multiplexing and its types
12		Multiplexing and its types
13		Switching techniques
14		ISDN and its benefits
15	III	Internet concepts, Its advantages and disadvantages
16		WWW, IP Addressing, Domain Name System
17		E-Mail and its working
18		Web browsers and its types
19		Search engines and its types
20		Audio Conferencing, Video Conferencing, Groupware
21	IV	Introduction to E-Commerce and Limitations of E-Commerce
22		Advantages and disadvantages of E-Commerce
23		Types of E-Commerce
24		Types of E-Commerce
25		E-Commerce Websites and their features
26	V	Introduction to EDI, its Features and working
27		Layered architecture of EDI
28		Cost benefit analysis of EDI, its services
29		Concept of Electronic Fund Transfer
30		Concept of Electronic Payment System
31		Types of Electronic Payment System
32		Risks and frauds in EPS

Maharaja Ranjit Singh College of Professional Sciences, Indore
Department of Commerce & Management
 Lesson Plan - B. Com. VI sem (Jan 2018 - June 2018)
 Subject - Visual Basic
 Teacher - Prof. Minakshi Vyas

Day/Lecture	Unit	Topic
1	I	Intro To VB, Need & History
2		Types of Programming Languages
3		Types of VB Packages
4		Starting VB Editor ,Screen Description-Options Available
5		Screen Description of VB Editor
6		Creating And Saving a Project
7		Different Tools available & Properties
8		Different Tools available & Properties
9		Different Tools available & Properties
10		Form Layout, Different Between Tool Box & Tool Bar
11		Basic form designing
12		Basic form designing
13	II	Variables & constants
14		Data types
15		Functions
16		Errors
17		Arithmetic Operations
18		Menu Editor
19		Menu Editor
20		Simple input output program
21		Addition Program
22		String Input output program
23	III	Control Structures-if Else
24		Create a window application for simple calculator
25		Create a window application to compare b/w two no, compare b/w 3 no.
26		Control Structures-Loops
27		Create a program with a text box and one button control to check whether a number is prime or not
28		Create a program with a text box and one button control to check the no is even or odd.
29		Create a program and one button control check the year is leap year or
30		Create a windows application to calculate simple interest.
31		Create a windows application to calculate factorial of a number.
32		Create a windows application to calculate for storing and displaying 10 number in an array.
33		Create a windows application to calculate to generate fibonacci series.
34		Create a windows application to calculate for swapping two numbers.
35		Create a windows application to calculate sum and average of 10 numbers stored in array.
36		Program for Msg Box
37		Msg Box And different types of messages
38		Validating Inputs
39	IV	Adding Multiple forms in Project
40		Functions related to forms -load-unload ,show-hide
41		Changing Settings of forms through code/functions
42		Changing Settings of forms through code/functions
43		Adding external objects to form
44		Create a program to determine whether a given angle forms a valid triangle.
45		Create a program which allow user to select gender using checkbox control.
46		Create a program to change the case of text box according to selected radio button.
47		Create a program to determine input number is prime or not .
48	V	Database connection tools
49		Creating database using ms access
50		Connecting Forms and Database
51		Create a windows application that contains a list box and a button. The click event of the
52		button inserts odd nos between 1 to 100 in the list box
53		Create a program with a text box and two button control to set the button to open file. And to save a file
54		create a windows application that contains text boxes and a button . The click event of the button displays the
55	percentage of student on the basis of marks entered in the text boxes.	

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com (Hons) VI Sem (Jan 2018 - June 2018)

Subject - E-Commerce

Teacher - Prof. Shailesh Hirve

Day	Unit	Topic
1	I	Concepts and evolution of Internet
2		Intro to Web Technologies, Global Publishing Concepts
3		Hyper Text, URLs, HTTP,
4		HTTPD Service, HTML Basics, Lists
5		Image, Hyper Link, Tables in HTML
6		HTML Frames, HTML Forms
7		HTML Forms
8		CGI Gateway Services
9	II	Intro to E-Commerce , Types of E-Commerce
10		Types of E-Commerce
11		Role of websites in B2C E-Commerce
12		Website Design Principles
13		Push and Pull technologies
14		Push and Pull technologies
15		Methods of customer communications
16		Methods of customer communications
17	III	Concepts and role of multimedia
18		Multimedia Technologies
19		Multimedia Technologies
20		Multimedia Technologies
21		Digital Video
22		Digitisation of Product
23		Customer Communication
24		Customer Communication
25	IV	Intro to EPS
26		EPS Features
27		Special features in payment system for E-Commerce
28		Types of E-Payment System
29		Types of E-Payment System
30		E-Cash and currency servers, E-Cheques
31		Credit Cards, Smart Cards, Debit Cards
32		Electronic purchase
33	V	Security issues in E-Commerce
34		Security Risk of E-Commerce
35		Exposure of resources, Types of Threats
36		Sources of threats, Security Tools
37		Security Tools
38		Risk Management Approaches
39	Risk Management Approaches	

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. I Plain (July 2017 - Mar 2018)

Subject - Micro Economics

Teacher - Dr. Geeta Saneja (Suri) / Dr. Deepti Sethi

Day/Lectur	Unit	Topic
1	I	Micro Economics : Definition meaning
2		Inductive and Deductive methods
3		Inductive and Deductive methods
4		Importance of micro economics
5		Limitation of micro Economics
6	II	Law of Demand -Meaning and Definition
7		Law of Demand - Characteristics
8		Types of Demand
9		Types of Demand
10		Exceptions of Law of Demand
11		Exceptions of Law of Demand
12		Elasticity of Demand -Concept, Definition
13	III	Importance of elasticity of demand
14		Importance of elasticity of demand
15		Types and measurement of elasticity of demand
16		Types and measurement of elasticity of demand
17		Types and measurement of elasticity of demand
18		Production Function with one and two variable
19		Production Function with one and two variable
20		Production Function with one and two variable
21		Economics -Internal and External
22		Economics -Internal and External
23		Factors of Production Land
24	IV	Factors of Production Labour
25		Factors of Production Capital
26		Organization and Enterprise
27		Organization and Enterprise
28		Cost and revenue analysis
29		Cost and revenue analysis
30		Cost and revenue analysis
31		Market Structure Concept, Definition
32	V	Characteristics of market structure
33		Classification of market structure
34		Classification of market structure
35		Price Determination under perfect competition
36		Price Determination under perfect competition
37		Price Determination under Imperfect competition
38		Price Determination under Imperfect competition

39		Marginal productivity Theory of distribution
40		Marginal productivity Theory of distribution
41		Marginal productivity Theory of distribution

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. I Plain (July 2017 - Mar 2018)

Subject - Macro Economics

Teacher - Dr Gayatri Palod

Day/Lectur	Unit	Topic
1	I	Macro Economics Concept Nature and Importance
2		Macro Economics Concept Nature and Importance
3		Limitation of Macro Economics, Subject Matter
4		Difference between Micro and Macro Economics
5		Significance of Macro Economics
6	II	National Income Meaning Definition and Concept
7		National Income Meaning Definition and Concept
8		National Income Meaning Definition and Concept
9		Methods of measuring National Income
10		Methods of measuring National Income
11		Problem and Difficulties of measuring National Income
12		Problem and Difficulties of measuring National Income
13		Importance of National Income
14		GDP , GNP and Factor Cost
15		GDP , GNP and Factor Cost
16	III	Theory of Wages - Meaning Types of Wages
17		Different theories of wages
18		Different theories of wages
19		Interest - Meaning and Types of Interest
20		Different Theories of Interest
21		Different Theories of Interest
22		Theory of Employment
23		Theory of Employment
24	IV	Monetary theories - Quantity theory of Money
25		Quantity theory of Money
26		Modern Theory of Money
27		Modern Theory of Money
28		Keynesian Theory of Money and Price
29		Keynesian Theory of Money and Price
30		Keynesian Theory of Money and Price and Comparison between different theories
31	V	Recent Industrial Policies
32		Industrial Growth - Phase II
33		Industrial Growth - Phase II
34		Industrial Growth - Phase III
35		Industrial Growth - Phase III Disinvestment
36		Foreign Direct Investment
37		Foreign Direct Investment
38		Regulatory Bodies - Finance commission
39		Marginal productivity Theory of distribution

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. I Hons (July 2017 - Mar 2018)

Subject - Managerial Economics

Teacher - Dr . Deepak Agrawal

Day/Lectur	Unit	Topic
1	I	Concept and Techniques of Managerial Economics
2		Nature and Scope of Managerial Economics
3		Nature and Scope of Managerial Economics
4		Application of Economics in Managerial Decision Making
5		Marginal analysis : Meaning and Definition
6		Meaning and Definition of demand functions of demand
7		Types of Demand
8		Demand Forecasting
9	II	Production function
10		Types of production function - one variable, two variables
11		Types of production function - one variable, two variables
12		Types of production function - one variable, two variables
13		Law of return and return to scales
14		Law of return and return to scales
15		Law of variable proportion
16		Isoquant curves and economies of scale
17	III	Market Structure - meaning
18		Price and Output decision under different Market structures
19		Price and Output decision under different Market structures
20		Price Discrimination
21		Non-Price Competition
22		Price Discrimination under perfect and Monopolistic Market
23	IV	Factor Pricing : Definition & Types of Rent
24		Factor Pricing : Definition & Types of Rent
25		Factor Pricing : Definition & Types of Wages
26		Factor Pricing : Definition & Types of Wages
27		Marginal Productivity Theory
28		Marginal Productivity Theory
29		Marginal Productivity Theory
30	V	New Economic Policy - 1991
31		New Economic Policy - 1991
32		Liberalization
33		Privatization
34		Globalization
35		Impact on business
36		Business Cycle

Marginal productivity Theory of distribution

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. I Hons (July 2017 - Mar 2018)

Subject - Macro Economics

Teacher - Dr Geeta Saneja (Suri)

Day/Lectur	Unit	Topic
1	I	Macro Economics Concept Nature and Importance
2		Macro Economics Concept Nature and Importance
3		Limitation of Macro Economics, Subject Matter
4		Difference between Micro and Macro Economics
5		Significance of Macro Economics
6	II	National Income Meaning Definition and Concept
7		National Income Meaning Definition and Concept
8		National Income Meaning Definition and Concept
9		Methods of measuring National Income
10		Methods of measuring National Income
11		Problem and Difficulties of measuring National Income
12		Problem and Difficulties of measuring National Income, Importance of National Income
13		GDP , GNP and Factor Cost
14		GDP , GNP and Factor Cost
15	III	Theory of Rent - Meaning , Types of Rent
16		Ricardian Theory of Rent
17		Theory of Wages - Meaning Types of Wages
18		Different theories of wages
19		Different theories of wages
20		Interest - Meaning and Types of Interest
21		Different Theories of Interest
22		Different Theories of Interest
23		Theory of Employment
24		Theory of Employment
25	IV	Monetary theories - Quantity theory of Money
26		Quantity theory of Money
27		Modern Theory of Money
28		Modern Theory of Money
29		Keynesian Theory of Money and Price
30		Keynesian Theory of Money and Price
31		Keynesian Theory of Money and Price and Comparison between different theories
32		Recent Industrial Policies
33		Industrial Growth - Phase II
34		Industrial Growth - Phase II
35		Industrial Growth - Phase III
36		Industrial Growth - Phase III Disinvestment

37	V	Foreign Direct Investment
38		Foreign Direct Investment
39		Marginal productivity Theory of distribution
40		Regulatory Bodies - Finance commission, Functions and Role
41		Regulatory Bodies - Finance commission, Functions and Role
42		Niti Aayog
43		Role and responsibility of NITI Aayog

Maharaja Ranjit Singh College of Professional Sciences,Indore

Department of Commerce & Management

Lesson Plan - B. Com. III Sem (July 2017 - Dec 2017)

Subject -Indian Company Act

Teacher : Dr. Geeta Saneja (Suri)

Day/Lectur	Unit	Topic
1	I	Company -Defination ,Characteristics
2		Types of Company
3		Types of Company
4		Types of Company
5		Formation of Company and promotion
6		Formation of Company and promotion
7		Functions and Types of Promoters
8		Incorporation and Commencement of Business
9		Incorporation and Commencement of Business
10	II	Detailed study of Memorandum of Association
11		Detailed study of Memorandum of Association
12		Articles of Association
13		Articles of Association
14		Articles of Association
15		Prospectus
16		Statement of lieu of prospectus
17	III	Share -Share , Types of Shares
18		Share -Share , Types of Shares
19		Share Capital
20		Share Capital
21		Transfer and Transmission of share
22		Transfer and Transmission of share
23		Transfer and Transmission of share
24		Shareholders v/s Members of the company
25		Shareholders v/s Members of the company
26		Debentures -Meaning and Types
27		Debentures -Meaning and Types
28		Borrowing powers
29	Mortgages and Charges	
30	IV	Directors-Managing Directors
31		Whole time Director
32		Whole time Director and qualification
33		Appointment and powers
34		Duties and Liabilities
35		Duties and Liabilities
36		Company Meetings : types
37		Company Meetings : types
38		Quorum ,Voting

39		Marginal productivity Theory of distribution
40		Resolution and Minutes
41	V	Majority powers and minority rights
42		Prevention of oppression and mismanagement
43		Prevention of oppression and mismanagement
44		Winding-up of company -Types and methods
45		Winding-up of company -Types and methods
46		Winding-up of company -Types and methods

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. IVSem (Jan 2018 - June 2018)

Subject - Banking Law & Practice in India

Teacher - Dr Gayatri Palod / Dr Deepti Sethi

Day/Lectur	Unit	Topic
1	I	Principles of Banking: Definition of Bank
2		Creation of Money
3		Structure of Commercial Banks in India.
4		Principles of Management in Banks
5		Managerial Functions in Bank,
6		Recruitment and Selection of Staff
7		Training Promotion and Control of Staff
8		Training Promotion and Control of Staff
9	II	Indian Banking System - Features
10		Money Lenders
11		Nationalization of commercial Banks and its Effects
12		Classification of Banking Institutions.
13		Reserve Bank of India - Functions
14		Control of Credit by RBI
15		Power of RBI.
14	III	Management of Deposits and Advances
15		Mobilization and Classification of deposits
16		Nature of Deposit Accounts, Advances
17		Lending Practice, Types of advances.
18		Investment Management : Nature of Bank Investment
19		Liquidity and Profitability.
20		Cheques, Bills and their Endorsement
21		Cheques, Bills and their Endorsement
22		Government Securities.
24		Procedure of E-Banking.
25	IV	Banking Regulation Act 1949- Important provisions:
26		Banking Regulation Act 1949- Important provisions:
27		Restrictions on Advances.
28		Privatization of Banks
29		Narasimham Committee Report
30		Narasimham Committee Report
31		Banking Sector Reforms in India.
32		Banking Sector Reforms in India.
33	V	Management of Finance: Bank Account
34		Records, Report and Statement of advances
35		appraisal of loan application
36		Development of banking in India
37		IFCI & IDBI

38	Marginal productivity Theory of distribution
39	Export credit and guarantee corporation of India

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. III Hons (July 2017 - Dec 2017)

Subject - Corporate Law

Teacher - Dr Geeta Saneja (Suri)

Day/Lectur	Unit	Topic
1	I	Company: Introduction Meaning and Definition
2		Characteristics of companies
3		Classifications of companies:
4		Formation of Company
5		Formation of Company
6		Case Study-Saloman V/s Saloman&Company
7	II	Memorandum of Association : Meaning & Importance
8		Contents of Memorandum of association
9		Procedure of alteration
10		Articles of Association : Meaning & Importance
11		Contents of Articles of association
12		Procedure of alteration
13		Doctrine of Indoor Management
14		Doctrine of Constructive Notice
15	III	Prospectus - Definition and Features
14		Contents of prospectus
15		Contents of prospectus
16		Misstatement or untrue statement in prospectus
17		Consequence and Remedies
18		Consequence and Remedies
19		Statement in lieu of prospectus
20		Director - Position , appointment of directors
21		Removal of Directors
22		Power and Duties of directors
23	Liabilities of directors	
24	IV	Share & Share Capital - Meaning & Classification
25		Allotment of Shares
26		Transfer and Transinission of shares
27		Nomination of Shares, Share Holders & Members.
28		Nomination of Shares, Share Holders & Members.
29		Borrowing Powers- Meaning
30		Provisions regarding right of borrowings
31		Consequences of Ultra vires borrowings
32		Debentures-Meaning, Features and Types
33		Difference between shares & Debentures
34	V	Company Meetings - Provisions regarding notice and Agenda
35		Provisions regarding Quorum and Voting
36		Resolution & Minutes of Different types of Meetings

37	v	Marginal productivity Theory of distribution
38		Winding Up of Company-Meaning, types
39		Procedure of winding up

Maharaja Ranjit Singh College of Professional Sciences,Indore

Department of Commerce & Management

Lesson Plan - B. Com. IV Hons (Jan 2018 - June 2018)

Subject - Human Behaviour at Work

Teacher - Dr Sandeep K Hora

Day/Lectur	Unit	Topic
1	I	Organization Behaviour-concept
2		Organization Behaviour-Nature and significance
3		Organization Behaviour-models
4		Hawthorne Studies
5		Personality-meaning and concepts
6		Determinants of Personality
7		Learning-concept and importance
8		Components of Learning
9		Creativity-Meaning and Concepts
10	2	Perception-meaning and concepts,Factors
11		Process of Perception
12		Theories of Perception
13		Individual Decision making
14		Attitudes and values-concepts
15		Attitudes and values-factors and significance
16		Theories of Attitudes and values
17		Job Satisfaction -meaning,determinants
18		Implications of Job Satisfaction
19		Counselling
20	3	Motivation-meaning and types
21		Maslow's Theory
22		Hertzberg' Two Factor Theory
23		Mc Gregor's Theory
24		William Ouchi's Z Theory
25		Employee centered supervision Theory
26		Motivation-meaning and types
27		Tools of Motivation
28		The Group Behaviour
29		Concept of group
30	4	Stages of group formation
31		Theories of group formation
32		Theories of group formation
33		Group decision making
34		External Conditions Imposed on the groups
35	5	Organizational Conflicts
36		Causes of conflicts
37		The Conflict Process
38		Development of sound organisational climate

39		Marginal productivity Theory of distribution
40		Management of Stress
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53	5	
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. V Sem Plain (July 2017 - Dec 2017)

Subject - Principles of Marketing

Teacher - Dr Sandeep K Hora

Day/Lectur	Unit	Topic
1	I	Marketing -Introduction
2	I	Nature and scope of marketing
3	I	Significance of marketing
4	I	Traditional and Modern concepts of marketing
5	I	Difference between selling and marketing
6	I	Marketing Mix
7	I	Marketing Environment
8	II	Consumer Behavior-Meaning and scope
9	II	Factors affecting Con. Behaviour
10	II	Nature and significance of consumer behaviour
11	II	Market Segmentation-Concept and importance
12	II	Market Segmentation-Importance
13	II	Basis for Market Segmentation
14	III	Concept of Product
15	III	Classification of product
16	III	Product planning-Meaning and process
17	III	New Product Development process
18	III	Importance of Product planning and Development
19	III	Packaging-Role and Functions
20	III	Brand name- Meaning and Importance
21	III	Trademark
22	III	Importance and concept of After sales service
23	III	Product Life Cycle Concept
24	III	Marketing Strategies at different stages of PLC
25	IV	Price-concepts
26	IV	Factors affecting price of product/service
27	IV	Pricing policies
28	IV	Distribution Channels-concepts and role
29	IV	Factors affecting choice of distribution channel
30	IV	Retailer -meaning and functions
31	IV	Wholeseller-meaning and functions
32	IV	Transportation and warehousing
33	V	Sales Promotion-Nature and Importance
34	V	Various methods of sales promotion
35	V	Optimum Promotion Mix
36	V	Advertising-meaning and importance
37	V	Limitations and disadvantages of advertising

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. VI Sem Plain (Jan 2018 - June 2018)

Subject - International Marketing

Teacher - Dr Geeta Saneja (Suri)

Day/Lectur	Unit	Topic
1	I	International Marketing - Introduction Definition and Nature
2		Scope of International Marketing
3		Scope of International Marketing
4		Domestic Marketing V/s International Marketing
5		Decision relating to Entry in Foreign Market
6		Decision relating to Entry in Foreign Market
7	II	Product Planning for International Market
8		Product Planning for International Market
9		Product Designing
10		Advertising and Branding
11		Advertising and Branding
12		Packaging
13		Packaging
14	III	International Pricing- Factors influencing International Price
15		International Pricing- Factors influencing International Price
16		Pricing Process and method
17		Pricing Process and method
18		International Price Quotation
19		Payment Conditions under International M ^{arket}
20		Payment Conditions under International M ^{arket}
21	IV	International Distribution Channel and Logistic Decision
22		International Distribution Channel and Logistic Decision
23		International Distribution Channel and Logistic Decision
24		Selection and Appointment of Foreign Sales Agent
25		Selection and Appointment of Foreign Sales Agent
26		Selection and Appointment of Foreign Sales Agent
27	V	Indian Import - Export Policy and Practice
28		Indian Import - Export Policy and Practice
29		Indian Import - Export Policy and Practice
30		Steps of Commencement of export business
31		Steps of Commencement of export business
32		Steps of Commencement of export business
33		Methods of Export Pricing
34		Methods of Export Pricing
35		Methods of Export Pricing
36		Export Finance
37		Export Finance
38		Export Finance

Marginal productivity Theory of distribution

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. V Sem Hons (July 2017 - Dec 2017)

Subject - Banking Law and Practice

Teacher - Dr Geeta Saneja (Suri)

Day/Lectur	Unit	Topic
1	I	Principles of Banking - Introduction & Definition
2		Creation of Money
3		Creation of Money
4		Structure of Commercial Banks in India
5		Structure of Commercial Banks in India
6		Management of Bank
7		Banking Recruitment and its Functions
8		Selection in Banking
		Selection in Banking
9		Training in Banking
		Training in Banking
10		Promotion and Control of Staff in Banking Sector
11		Promotion and Control of Staff in Banking Sector
12	II	Indian Banking System and its Features
13		Money Lenders
14		Functions of Money Lenders
15		Nationalisation of Commercial Banks and its effect
16		Nationalisation of Commercial Banks and its effect
17		Classification of Banking Institutes
18		Classification of Banking Institutes
19		Reserve Bank of India - Introduction and Function
20		Function of Reserve Bank of India
21		Credit Control by RBI
22		Credit Control by RBI
23		Power of RBI
24	III	Management of Deposits and Advances
25		Deposit Mobilisation
26		Classification and Nature of Deposits Account
27		Classification and Nature of Deposits Account
28		Advance Lending Practices
29		Advance Lending Practices Types of Advances
30		Nature of Bank investment
31		Liquidity and Profitability of Banks
32		Endorsement of Cheques and Bills
33		Government Securities
34		Procedure of E - Banking
35		Procedure of E - Banking
36	IV	Banking Regulatory Act 1949 Introduction

37		Marginal productivity Theory of distribution
38		Restrictions on Advances
39		Privatisation of Banks
40		Narsimha Committee Report
41		Narsimha Committee Report
42		Reforms of the Banking Sector in India
43	V	Management of Finance, Banks Accounts, Records
44		Reports and Statement of Advances
45		Appraisal of Loan Application
46		Development Banking in India - IFCI
47		IDBI, ICICI
48		Export Credit and Guarantee Corporation of India
49		Export Credit and Guarantee Corporation of India

Maharaja Ranjit Singh College of Professional Sciences,Indore

Department of Commerce & Management

Lesson Plan - B. Com. VI Sem Hons (Jan 2018 - June 2018)

Subject - Indirect Tax

Teacher - Dr Supriya Bandi

Day/Lectur	Unit	Topic
1	I	Central Excise Duty - Concept and Important Definitions
2		Classification of Goods and Principles of Classification
3		Classification of Goods and Principles of Classification
4		Valuation under Central Excise
5		Ad Valorem Duty and its Valuation Rules
6		Computation of Central Excise Duty Practical Problems
7		Computation of Central Excise Duty Practical Problems
8		Computation of Central Excise Duty Practical Problems
9		Computation of Central Excise Duty Practical Problems
10		Computation of Central Excise Duty Practical Problems
11		MRP based Valuation
12		MRP based Valuation Valuation Rules
13	II	Customs Duty - Introduction and Nature
14		Important Terms and Definition
15		Types of Customs Duty
16		Valuation and calculation of Customs Duty
17		Practical Problems
18		Practical Problems
19		Practical Problems
20		Practical Problems
21	III	Central Sales Tax General Introduction
22		Important Definitions and Declared Goods
23		Important Definitions and Declared Goods
24		Provisions related to Inter state sales
25		Determination of Gross Turnover and Taxable Sale
26		Practical Problems
27		Practical Problems
28		Practical Problems
29		Practical Problems
30	IV	M.P Value Added Tax - Introduction and important Definitions
31		M.P Value Added Tax - Introduction and important Definitions
32		Registration of Dealers under VAT
33		Taxable Turnover under VAT
34		Practical Problems
35		Practical Problems
36		Practical Problems
37		Practical Problems
38	V	VAT - Input Tax Rebate
39		Marginal productivity Theory of distribution
40		Payment of Tax and Recovery

41		Refund of Tax and Composition Dealer
42		Tax Authorities of VAT
43		Appeals and Revision
44		Difficulties of implementation of VAT
45		Service Tax Concept , Objects , Scope
46		Features of Service Tax and Negative List
47		List of Taxable Services Provisions and Rules of Service Tax
48		Practical Problems of Service Tax
49		Practical Problems of Service Tax
50		Practical Problems of Service Tax
51		Practical Problems of Service Tax

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. I Tax (July 2017 - Mar 2018)

Subject - Direct Tax System Income Tax

Teacher - Dr Mitesh Chowdhary

Day/Lecture	Unit	Topic
1	I	Tax System- Meaning, Features & Objects
2		Tax System- Meaning, Features & Objects
3		Direct Taxes in India
4		Direct Taxes in India
5		Introduction of Central Taxes
6		Introduction of Central Taxes
7		Introduction of Provincial Taxes
8		Introduction of Provincial Taxes
9		Introduction of Local Taxes
10		Introduction of Local Taxes
11		Main Features & characteristics of Income Tax
12		Contribution of Income Tax in Public Revenue
13		Various Definition under Income Tax
14		Income Tax Rates
15	Agricultural Income and its tax calculation	
16	II	Residential Status - Provisions
17		Numerical questions
18		Tax Incidence provisions and its numerical question
19		Numerical questions
20		Numerical questions
21		Numerical questions
22		Exempted Income
23		Exempted Income
24		Exempted Income
25	III	Income from Salary - Provisions
26		Income from Salary - Provisions
27		Income from Salary - Provisions
28		Income from Salary - Provisions
29		Income from Salary - Numerical Questions
30		Income from Salary - Numerical Questions
31		Income from Salary - Numerical Questions
32		Income from Salary - Numerical Questions
33		Income from Salary - Numerical Questions
34		Income from Salary - Numerical Questions
35	IV	Income from House Property - Provisions
36		Income from House Property - Provisions
37		Income from House Property - Numerical Questions
38		Income from House Property - Numerical Questions
39		Income from House Property - Numerical Questions
40		Income from House Property - Numerical Questions
41		Income from House Property - Numerical Questions
42		Income from Business Profession - Provisions
43		Income from Business Profession - Provisions

44		Income from Business Profession - Numerical Questions
45		Income from Business Profession - Numerical Questions
46		Income from Business Profession - Numerical Questions
47	V	Income from Capital Gain - Provisions
48		Income from Capital Gain - Provisions
49		Income from Capital Gain - Provisions
50		Income from Capital Gain - Numerical Questions
51		Income from Capital Gain - Numerical Questions
52		Income from Capital Gain - Numerical Questions
53		Income from Capital Gain - Numerical Questions
54		Income from Other Sources - Provisions
55		Income from Other Sources - Provisions
56		Income from Other Sources - Numerical Questions
57		Income from Other Sources - Numerical Questions
58		Income from Other Sources - Numerical Questions
59		Income from Other Sources - Numerical Questions
60		Income from Other Sources - Numerical Questions

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. I Tax (July 2017 - Mar 2018)

Subject - Goods and Service Tax

Teacher - Dr Supriya Bandi

Day/Lecture	Unit	Topic
1	I	Introduction to Goods and Service Tax - Background and Necessity
2		Implementation and Impact of GST
3		Difficulties of GST
4		Important Terms and Definitions
5		Important Terms and Definitions
6		Important Terms and Definitions
7		Important Terms and Definitions
8		Classification of GST
9	II	Meaning and Scope of Supply
10		Composit Supply and Mixed Supply and Its Tax Liability
11		Levy and Collection of Tax
12		Registration under GST
13		Process of Registration
14		How to get GSTIN
15		Amendment and Cancellation of Registration under GST
16	III	List of Exempt Goods under GST
17		Time and Place of Supply of goods and Services
18		Determination of Value of Taxable Supply - Numericals Problems
19		Numerical Problems
20		Numerical Problems
21		Numerical Problems
22		Preparation of Tax Invoice Rules - Proforma
23		Practical Problems
24		Practical Problems
25		Practical Problems
26	IV	Composition Levy - Persons Eligible to Opt Composition Scheme
27		Conditions and Restriction of Composition
28		Conditions and Restriction of Composition
29		Rate of Tax of Composition Levy and Rules
30		Practical Problems relating to Composition Levy
31		Practical Problems relating to Composition Levy
32		Practical Problems relating to Composition Levy
33		Practical Problems relating to Composition Levy
34		Practical Problems relating to Composition Levy
35	V	Input Tax Credit - Rules Provision and Procedures for Input Tax Credit
36		Input Tax Credit - Rules Provision and Procedures for Input Tax Credit
37		Provisions regarding Job work
38		Classification of Taxable Goods and Services on the basis of Tax Rate
39		Classification of Taxable Goods and Services on the basis of Tax Rate
40		Practical Problems
41		Practical Problems
42		Practical Problems
43		Practical Problems

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. III Sem Tax (July 2017 - Dec 2017)

Subject - Indian Tax System and Income Tax Law

Teacher -Dr Mitesh Chowdhary

Day/Lecture	Unit	Topic
1	I	Tax System- Meaning, Features & Objects
2		Tax System- Meaning, Features & Objects
3		Direct Taxes in India
4		Direct Taxes in India
5		Introduction of Central Taxes
6		Introduction of Central Taxes
7		Introduction of Provincial Taxes
8		Introduction of Provincial Taxes
9		Introduction of Local Taxes
10		Introduction of Local Taxes
11	II	Main Features & characteristics of Income Tax
12		Contribution of Income Tax in Public Revenue
13		Various Definition under Income Tax
14		Income Tax Rates
15		Agricultural Income and its tax calculation
16		Residential Status - Provisions
17		Numerical questions
18		Tax Incidence provisions and its numerical question
19		Numerical questions
20		Numerical questions
21		Numerical questions
22		Exempted Income
23		Exempted Income
24		Exempted Income
25	III	Income from Salary - Provisions
26		Income from Salary - Provisions
27		Income from Salary - Provisions
28		Income from Salary - Provisions
29		Income from Salary - Numerical Questions
30		Income from Salary - Numerical Questions
31		Income from Salary - Numerical Questions
32		Income from Salary - Numerical Questions
33		Income from Salary - Numerical Questions
34		Income from Salary - Numerical Questions
35	IV	Income from House Property - Provisions
36		Income from House Property - Provisions
37		Income from House Property - Numerical Questions
38		Income from House Property - Numerical Questions
39		Income from House Property - Numerical Questions
40		Income from House Property - Numerical Questions
41		Income from House Property - Numerical Questions
42		Income from Business Profession - Provisions
43		Income from Business Profession - Provisions

44		Income from Business Profession - Numerical Questions
45		Income from Business Profession - Numerical Questions
46		Income from Business Profession - Numerical Questions
47	V	Income from Capital Gain - Provisions
48		Income from Capital Gain - Provisions
49		Income from Capital Gain - Provisions
50		Income from Capital Gain - Numerical Questions
51		Income from Capital Gain - Numerical Questions
52		Income from Capital Gain - Numerical Questions
53		Income from Capital Gain - Numerical Questions
54		Income from Other Sources - Provisions
55		Income from Other Sources - Provisions
56		Income from Other Sources - Numerical Questions
57		Income from Other Sources - Numerical Questions
58		Income from Other Sources - Numerical Questions
59		Income from Other Sources - Numerical Questions
60		Income from Other Sources - Numerical Questions

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management
Lesson Plan - B. Com. IV Tax (Jan 2018 - June 2018)
Subject - Income Tax Procedure and Practice
Teacher - Dr Mitesh Chowdhary

Day/Lecture	Unit	Topic
1	I	Brief Outline of provisions of various heads of income
2		Brief Outline of provisions of various heads of income
3		Brief Outline of provisions of various heads of income
4		Set off & Carry Forward of Losses - Provisions
5		Set off & Carry Forward of Losses - Numerical Questions
6		Set off & Carry Forward of Losses - Numerical Questions
7		Set off & Carry Forward of Losses - Numerical Questions
8		Computation of Gross Total Income
9		Computation of Gross Total Income
10		Computation of Gross Total Income
11		Deductions from Gross Total Income - Provisions
12		Deductions from Gross Total Income - Provisions
13		Deductions from Gross Total Income - Numerical Questions
14		Deductions from Gross Total Income - Numerical Questions
15	II	Tax rates for various categories assessee
16		Tax rates for various categories assessee
17		Computation of Total Income of Individual- Numerical Questions
18		Computation of Total Income of Individual- Numerical Questions
19		Computation of Total Income of Individual- Numerical Questions
20		Computation of Tax Calculation - Numerical Questions
21		Computation of Tax Calculation - Numerical Questions
22		Computation of Tax Calculation - Numerical Questions
23	III	Hindu Undivided Family - Provisions
24		Hindu Undivided Family - Provisions
25		Hindu Undivided Family - Numerical Questions
26		Hindu Undivided Family - Numerical Questions
27		Hindu Undivided Family - Numerical Questions
28		Partnership Firm - Provisions
29		Partnership Firm - Provisions
30		Partnership Firm - Provisions
31		Partnership Firm - Numerical Question
32		Partnership Firm - Numerical Question
33		Partnership Firm - Numerical Question
34	IV	Company - Provisions
35		Company - Provisions
36		Company - Provisions
37		Company - Numerical Question
38		Company - Numerical Question
39		MAT - Provisions and Numerical Questions
40		MAT - Provisions and Numerical Questions
41		Advance Payment of Tax - Provisions and Numericals
42		Advance Payment of Tax -Numericals Questions
43		Advance Payment of Tax -Numericals Questions
44		Provisions of Tax Deducted at source Provisions and Numericals
45		Tax Deducted at source - Numericals Questions
46	V	Furnishing of Income Tax return
47		Provisions relating to preparation of IT returns
48		Provisions relating to preparation of IT returns
49		Various Income Tax return forms for various categories of assesses
50		Electronic Form format
51		PAN - requirement and obligation
52		Types of Assessment

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. V Tax (July 2017 - Dec 2017)

Subject - Wealth Tax, Entry tax, Professional Tax

Teacher - Dr Mitesh Chowdhary

Day/Lecture	Unit	Topic
1	1	Introduction of Wealth Tax Act 1957
2		Important Definitions
3		Definition of asset
4		Residential Status
5		Wealth Tax Liability
6		Exempted Assets
7		Valuation of Assets
8		Rules and Practical Problems
9	II	Procedure for computation of Net Wealth of Individuals
10		Procedure for computation of Net Wealth of Individuals
11		Practical problems
12		Practical problems
13		Practical problems
14		Practical problems
15		Practical problems
16		Computation of Tax Liability
17	Computation of Tax Liability	
18	Computation of Tax Liability	
19	III	Computation of Net Wealth of Non Resident
20		Computation of Net Wealth of Non Resident
21		Computation of Net Wealth of Non Resident
22		Computation of Net Wealth of Companies
23		Computation of Net Wealth of Companies
24		Computation of Net Wealth of Companies
25		Provisions relating to Wealth Tax return
26		Assessment Procedure
27		Collection and recovery
28		Wealth Tax Authorities
29	IV	Provisions relating to MP- Entry tax
30		Provisions relating to MP- Entry tax
31		Goods Taxable under Entry Tax and their rates
32		Goods Taxable under Entry Tax and their rates
33		Calculation of Entry Tax
34		Calculation of Entry Tax
35		Calculation of Entry Tax
36		Calculation of Entry Tax
37		Calculation of Entry Tax
38	V	Main provision of MP Professional Tax Act
39		Main provision of MP Professional Tax Act
40		Traders, employees and professional covered under PT
41		Traders, employees and professional covered under PT
42		Rates of Professional Tax for various categories assessee
43		Rates of Professional Tax for various categories assessee

44	Depditing liability of professional tax
45	Depditing liability of professional tax

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. VI Tax (Jan 2018 - June 2018)

Subject - Customs Duty and MP Stamp Duty

Teacher - Prof. Gayatri Palod

Day/Lecture	Unit	Topic
1	I	Customs Duty - Introduction,, Important terms and Definitions
2		Types of Customs Duty and Nature & Valuation
3		Rules relating to import export
4		Rules relating to import export
5		Restrictions on import - export
6	II	Computation of Assessable Value and Calculation of Customs Duty
7		Numericals of Taxable Value
8		Numericals of Taxable Value
9		Numericals of Taxable Value
10		Numericals of Taxable Value
11	Numericals of Taxable Value	
12	III	Procedure for import and export
13		Clearance Procedure
14		Prohibited goods, Notified goods
15		Provisions relating to Baggage, Restricted imports
16		Export Promotion Schemes, Restricted imports,
17	Functions and Powers of Customs Officers , Appeals & Revisions	
18	IV	Types of Assets - Agriculture Land and Non Agricultural Land
19		Residential and Commercial Land, House flat and office
20		Meaning of Prakosth and its registration
21		Measurement of Properties
22		Title and Procedure to Check Title
23	Registration of Properties and Procedure for Registration	
24	V	M.P Stamp Duty - Types of Assets
25		Registration of Properties and Procedure for Registration
26		Registration of Properties and Procedure for Registration
27		Registration Authorities
28		Stamp Duty on Registration
29		Proforma of Documents
30		Guidelines for Determination of Market Value

Maharaja Ranjit Singh College of Professional Sciences,Indore
 Department of Commerce & Management
 Lesson Plan - B. Com. I Tax/ Plain/Computer (July 2017- Mar 2018)
 Subject - Financial Accounts
 Teacher - Dr Gayatri Palod

Day/Lecture	Unit	Topic
1	Unit 1	Accounting an introduction -meaning and defination, Objectives of book keeping
2		Concept of Double Entry System-Rules of double entry system or rules of journal,Important terminology
3		Accounting Concepts and Convention-meaning and defination, Objectives of accounting principles
4		Journal-Rules of Journal ,Practical Questions
5		Ledger- meaning of ledger ,objectives Practical Questions
6		Sub Division Of Journal -Subsidiary book I: cash books
7		Practical Questions : cash book - simple cash book,two and three column cash book
8		Sub Division Of Journal -Subsidiary book II purchase book ,sales book, P/R book ,S/R book
9		Trial Balance -Introduction ,meaning and defination Practical Question
10		Revenue Recognition :AS-9- meaning, Introduction
11		Final Accountings - meaning and formate of tradingand profit & loss a/c, balance sheet
12		Practical Questions
13		Practical Questions
15		Practical Questions
16		Practical Questions
17	Unit 2	Indian Accounting standards (AS6 & AS10) - meaning and defination, Objectives of accounting standards, processof formation and publication
18		Depreciation(AS6)- meaning,defination method of depreciation
19		Practical Questions
20		Practical Questions
21		Practical Questions
22		Branch Accounts - Primary Branch ,One A/C method ,Multiple Account method,Independent Branch,Foreign Branch
23		Practical Questions
24		Practical Questions
25		Practical Questions
26		Departmental Accounts-Meaning ,Objects,Method,difference between Departmental a/c &Branch a/c
27		Practical Questions
28		Practical Questions
29		Practical Questions
30		Practical Questions
31		Royalty Accounts -Meaning, Kind of Royalty Shortworking, Minimum Rent
32		Practical Questions
33		Practical Questions
34		Practical Questions
35		Accounting Non -Profit Making Organisation-formate of Receipts & Payement a/c ,Income & Expenditure a/c
36		Practical Questions
37		Practical Questions
38		Research and development costs: Cost Accounting Standard - 18
39		Long Term Construction Contracts : AS-7
40	Unit 4	Joint venture accounts
41		Consignment - Procedure ,Terminology Difference between consignment and sale
42		Practical Questions
43		Practical Questions
44		Practical Questions
45		Practical Questions
46		Investment Accounts - Meaning , Terminology, Rule ,Valuation of closing stock,calculation of accrued interest
47		Practical Questions
48		Practical Questions
49		Practical Questions
50		Investment : As-13 ,Government grants : AS12 ,Foreign Exchange Transaction :AS11
51	Unit 5	Dissolution of partnership firm with insolvency -Practical Questions
52		Practical Questions
53		Practical Questions
54		Practical Questions
55		Amalgamation of Partnership Firms - Practical Questions
56		Practical Questions
57		Practical Questions
58		Conversion of Partnership Firm into Joint Stock Company-
59		Practical Questions
60		Practical Questions

Maharaja Ranjit Singh College of Professional Sciences, Indore
 Department of Commerce & Management
 Lesson Plan - B. Com. I Tax/ Plain/Computer (July 2017 - Mar 2018)
 Subject - Business Mathematics
 Teacher - Dr Sandeep Kaur Hora

Day/Lecture	Unit	Topic
1	I	Ratio-meaning and properties
2	I	Types of ratio
3	I	Numerical problems
4	I	Numerical problems
5	I	Numerical problems
6	I	Proportion -meaning and types,Difference between Ratio and Proportion
7	I	Numerical problems
8	I	Numerical problems
9	I	Percentage-meaning and uses,Objectives
10	I	Numerical problems
11	I	Numerical problems
12	I	Commision-meaning ,types of commision agents
13	I	Numerical problems
14	I	Discount and brokerage-introduction
15	I	Numerical problems
16	II	Simultaneous Equations-characteristics
17	II	Numerical problems
18	II	Numerical problems
19	II	Numerical problems
20	II	Numerical problems
21	II	Numerical problems
22	II	Numerical problems
23	II	Numerical problems
24	II	Numerical problems
25	II	Preparatio of invoice-methods and types
26	II	Numerical problems
27	III	Matrices-introduction
28	III	Types of matrices
29	III	Addition and subtraction of matrices
30	III	Addition and subtraction of matrices
31	III	Multiplication of matrices
32	III	Multiplication of matrices
33	III	Multiplication of matrices
34	IV	Logarithms- introduction
35	IV	Numerical problems
36	IV	Numerical problems
37	IV	Numerical problems
38	IV	Numerical problems
39	IV	Numerical problems
40	IV	Numerical problems
41	IV	Numerical problems
42	IV	Simple Interest -meaning and formulae
43	IV	Numerical problems
44	IV	Numerical problems
45	IV	Compound Interest- meaning and introduction
46	IV	Numerical problems
47	IV	Numerical problems
48	IV	Numerical problems
49	V	Averages- meaning ,concepts
50	V	Numerical problems
51	V	Numerical problems
52	V	Statistical averages
53	V	Numerical problems-Arithmetic mean
54	V	Numerical problems-Arithmetic mean
55	V	Numerical problems -Harmonic mean
56	V	Numerical problems-Geometric mean
57	V	Profit and loss- meaning and formulae
58	V	Numerical problems
59	V	Numerical problems
60	V	Numerical problems

Maharaja Ranjit Singh College of Professional Sciences,Indore

Department of Commerce & Management

Lesson Plan - B. Com. I Hons (July 2017 - Mar 2018)

Subject - Financial Accounts

Teacher - Dr Supriya Bandi

Day/Lecture	Unit	Topic
1	I	Introduction to Accounting, Double Entry System and Important terms
2		Accounting Concepts & Conventions
3		Golden Rules of Accounting and Formation of Journal entries
4		Journal enteries - Numericals
5		Journal enteries - Numericals
6		Journal enteries - Numericals
7		Preparation of Ledger Accounts
8		Numericals
9		Cash Book , and its Types
10		Numerical Sums on Single Column Cash Book
11		Numerical Sums on Single Column Cash Book and Double Column Cash Book
12		Numericals on Triple Column Cash Book
13		Subsidiary Books and its types
14		Trial Balance - Numericals
15		Trial Balance - Numericals
16		Accounting Standards and IFRS
17		Final Accounts - Introduction and Format
18	II	Numericals on Final Acccounts with Adjustments
19		Numericals on Final Acccounts with Adjustments
20		Numericals on Final Acccounts with Adjustments
21		Numericals on Final Acccounts with Adjustments
22		Bank Reconciliation Statement - Introduction and Format
23		Numericals on BRS
24		Numericals on BRS
25		Numericals on BRS
26		Numericals on BRS
27		Depreciation - Introduction and Straight Line Method
28		Straight Line Method Numericals
29		Straight Line Method Numericals
30		Written Down Value Method and Numericals
31		Written Down Value Method and Numericals
32		Other Method and Retrospective Effect of Depreciation
33	III	Single Entry System - Introduction
34		Numericals
35		Numericals
36		Numericals
37		Insolvency - Introduction and Numericals
38		Numericals
39		Departmental Accounts- Introduction and Numericals
40		Numericals
41		Numericals
42		Numericals
43		Numericals
44		Branch Accounts and Its Numericals
45		Branch Accounts and Its Numericals
46		Branch Accounts and Its Numericals
47	Branch Accounts and Its Numericals	
48	IV	Partnership Accounting- Basic Concepts with Numericals
49		Partnership Accounting- Basic Concepts with Numericals
50		Partnership Accounting- Basic Concepts with Numericals
51		Admission of Partner and Numericals
52		Numericals
53		Numericals
54		Numericals
55		Retirement of Partner and its Numericals
56		Retirement of Partner and its Numericals
57		Death of Partner and its Numericals
58	V	Dissolution of Partner and Nunericals
59		Dissolution of Partner and Nunericals
60		Dissolution of Partner and Nunericals on Garner V/s Muray
61		Conversion of Firm into Company Numericals
62		Conversion of Firm into Company Numericals

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. I Hons (July 2017 - Mar 2018)

Subject - Business Mathematics

Teacher - Dr Mitesh Chowdhary

Day/Lecture	Unit	Topic
1	1	Average - Concepts, Merits and Demerits.
2		Average Numerical Question
3		Average Numerical Question
4		Average Numerical Question
5		Ratio and Proportion - Concept, types
6		Ratio and Proportion - Numerical Question
7		Ratio and Proportion - Numerical Question
8		Ratio and Proportion - Numerical Question
9		Ratio and Proportion - Numerical Question
10		Percentage - Concepts, Numerical Question
11		Percentage - Numerical Question
12		Percentage - Numerical Question
13		Percentage - Numerical Question
14		Percentage - Numerical Question
15	2	Profit & Loss - Concept, Formula, Numerical Question
16		Profit & Loss - Numerical Question
17		Profit & Loss - Numerical Question
18		Profit & Loss - Numerical Question
19		Profit & Loss - Numerical Question
20		Simple Interest - Concept, Formula, Numerical Question
21		Simple Interest - Numerical Question
22		Simple Interest - Numerical Question
23		Simple Interest - Numerical Question
24		Simple Interest - Numerical Question
25		Simple Interest - Numerical Question
26		Logarithm, Its Rules, Application in Compound Interest
27		Logarithm, Its Rules, Application in Compound Interest
28		Compound Interest - Concept, Formula, Difference with SI
29		Compound Interest - Numerical Question
30		Compound Interest - Numerical Question
31		Compound Interest - Numerical Question
32		Compound Interest - Numerical Question
33	3	Annuities - Concept, Formula
34		Annuities - Numerical Question
35		Annuities - Numerical Question
36		True Discount - Concept, Formula
37		True Discount - Formula
38		True Discount - Formula
39		Banker's Discount - Concept, Formula
40	Banker's Discount - Numerical Question	
41	Banker's Discount - Numerical Question	
42	4	Basic Concept of Set Theory- Definition, Types
43		Operation on Sets- Numerical Question
44		Operation on Sets- Numerical Question
45		Operation on Sets- Numerical Question
46		Venn Diagram
47		Simultaneous Equation- Meaning, Characteristics
48		Simultaneous Equation- Elimination Method
49		Simultaneous Equation- Substitution, Comparison Method
50		Simultaneous Equation- Cross Multiplication, Graphical Method
51		Simultaneous Equation- Numerical Question
52		Simultaneous Equation- Numerical Question
53		Simultaneous Equation- Numerical Question
54	Simultaneous Equation- Numerical Question	
55	5	Quadratic Equation in one variable
56		Quadratic Equation in one variable
57		Quadratic Equation in one variable
58		Linear Programming Two Variable - Formulation
59		Linear Programming Graphical Method
60		Linear Programming Graphical Method
61		Linear Programming Graphical Method
62		Linear Programming Graphical Method

Maharaja Ranjit Singh College of Professional Sciences, Indore
 Department of Commerce & Management
 Lesson Plan - B. Com. III Sem Tax/ Plain/ Computer (July 2017 - Dec 2017)
 Subject - Corporate Accounts
 Teacher - Dr Supriya Bandi/ Dr. Deepti Sethi

Day/Lecture	Unit	Topic
1	I	Company profit :Declaration of dividend
2		Profit and loss Appropriation account
3		Disposal of profits
4		Practical Question
5		Managerial Remuneration
6		Managerial Remuneration
7		Profit and loss prior to and post incorporation
8		Practical Question
9		Practical Question
10		Practical Question
11		Practical Question
12		Final accounts of company
13		Final accounts of company
14		Final accounts of company
15	II	Valuation of Goodwill meaning, types
16		Method of Goodwill
17		Valuation of Goodwill -practical Questions
18		Practical Question
19		Practical Question
20		Practical Question
21		Valuation of share meaning,types
22		Method of valuation of share
23		Practical Question
24		Practical Question
25		Practical Question
26		Accounting of public utility companies
27		Meaning of double accounting system,characteristics
28		Difference between double account system& normal accounting system
29	III	Holding Companies : meaning of holding and subsidiary company
30		Practical Question of holding company
31		Practical Question
32		Practical Question
33		Practical Question
34		Liquidation of Companies
35		Liquidator's statement of account of the winding-up
36		Practical Question
37		Practical Question
38		Practical Question
39	IV	Amalgamation of companies (As per Accounting standard -14
40		Types of amalgamation as per AS-14
41		Methods for accounting for amalgamation
42		practical Question
43		practical Question
44		Internal Reconstruction of Companies
45		Internal Reconstruction of companies practical Question
46	V	Accounts of Banking Companies : function ,and services of modern bank
47		Accounting Records in the books of bank
48		Profit and loss account(records of bank expenses along with interestand discount
49		Accounts of insurance companies -Theory
50		Accounts of insurance companies -Theory
51		Accounts of insurance companies -Practical Question
52		Accounts of insurance companies -Practical Question
53		Accounts of insurance companies -Practical Question
54		Accounts of insurance companies -Practical Question
55		Insurance Claims Theory
56		Insurance Claims Theory
57		Insurance Claims Practical Question
58		Insurance Claims Practical Question
59		Insurance Claims Practical Question

Maharaja Ranjit Singh College of Professional Sciences,Indore Department of Commerce & Management Lesson Plan - B. Com. IV Sem Tax/ Plain/ Computer (Jan 2018 - June 2018) Subject - Cost Accounting Teacher - Dr Supriya Bandi		
Day/Lecture	Unit	Topic
1	I	Cost Accounting - An Introduction Objectives, Techniques
2		Elements of Cost, Difference Between Cost and Financial Scope
3		Material Cost - An Introduction , Techniques of material Control, Bin Card
4		Theory on ABC Analysis and Stores Ledger Account - FIFO Numericals
5		FIFO Numericals
6		FIFO & LIFO Numericals
7		LIFO Numericals
8		Numericals on Simple Average and Weighted Average
9		Economic Order Quantity and its Numericals
10		Economic Order Quantity and its Numericals , Various Levels of Stock
11		Economic Order Quantity and its Numericals , Various Levels of Stock
12	II	Overhead Control - Introduction, Absorption of Overhead
13		Numericals on Distribution of Overhead
14		Numericals on Repeated Distribution Method and Simultaneous Equation Method
15		Numericals on Repeated Distribution Method and Simultaneous Equation Method
16		Machine Hour Rate- Introduction
17		Numericals on Machine Hour Rate
18		Numericals on Machine Hour Rate
19		Numericals on Machine Hour Rate
20		Numericals on Machine Hour Rate
21		Numericals on Machine Hour Rate
22		Unit Costing - Introduction , Format of Cost Sheet
23		Numericals on Cost Sheet
24		Numericals on Cost Sheet
25		Numericals on Cost Sheet
26		Numericals on Cost Sheet, Tender Price Numericals
27		Numericals on Cost Sheet, Tender Price Numericals
28		Numericals on Cost Sheet, Tender Price Numericals
29		III
30	Numericals on Contract Costing	
31	Numericals on Contract Costing	
32	Numericals on Contract Costing	
33	Numericals on Contract Costing	
34	Numericals on Contract Costing	
35	Operating Cost Introduction	
36	Numericals on Operating Cost	
37	Numericals on Operating Cost	
38	Numericals on Operating Cost	
39	Numericals on Operating Cost	
40	Process costing - Introduction, Format	
41	IV	Numericals on Process Cost
42		Numericals on Process Cost with Normal loss, abnormal loss & gain
43		Numericals on Process Cost with Normal loss, abnormal loss & gain
44		Numericals on Inter Process Cost
45		Numericals on Inter Process Cost
46		Numericals on Inter Process Cost
47		Numericals on equivalent Production
48		Numericals on equivalent Production
49		Numericals on equivalent Production
50	V	Reconciliation of Cost Accounting and Financial Accounting - Introduction , Format
51		Numericals
52		Numericals
53		Numericals
54		Numericals
55		Marginal Costing - Theory and Formulae
56		Numericals on Marginal Costing
57		Numericals on Marginal Costing
58		Numericals on Marginal Costing
59		Application of Break Even Analysis in Decision Making
60		Application of Break Even Analysis in Decision Making
61		Application of Break Even Analysis in Decision Making
62		Standard Costing Numericals on Material Variance
63		Standard Costing Numericals on Material Variance
64		Standard Costing Numericals on Material Variance
65	Standard Costing Numericals on Labour Variance	

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. III Sem Hons (July 2017 - Dec 2017)

Subject - Corporate Accounts

Teacher - Dr Supriya Bandi/Dr. Deepti Sethi

Day/Lecture	Unit	Topic
1	I	Share : meaning types of share ,procedure of share
2		Forfeiture of share :at par, at premium
3		Re-issue of share: at par ,at premium
4		Practical Question
5		Practical Question
6		Practical Question
7		Practical Question
8		Practical Question
9		Redemption of preference shares
10		Redemption of preference shares
11		Practical Question
12		Practical Question
13		Debentures :Issue of debenture, kinds of debenture
14		Difference between share&debenture
15		Interest on debenture and income tax thereon
16		Practical Question
17		Practical Question
18	II	Company profit :Declaretion of dividend
19		Profit and loss Appropriation account
20		Disposal of profits
21		Practical Question
22		Managerial Remuneration
23		Managerial Remuneration
24		Profit and loss prior to and post incorporation
25		Practical Question
26		Practical Question
27		Practical Question
28		Practical Question
29		Final accounts of company
30		Final accounts of company
31		Final accounts of company
32	III	Valuation of Goodwill meaning, types
33		Method of Goodwill
34		Valuation of Goodwill -practical Questions
35		Practical Question
36		Practical Question
37		Practical Question
38		Valuation of share meaning,types
39		Method of valuation of share
40		Practical Question
41		Practical Question
42		Practical Question
43	IV	Accounting of public utility companies
44		Meaning of double accounting system,characteristics
45		Difference between double account system& normal accounting system
46		Holding Companies : meaning of holding and subsidiary company
47		Practical Question of holding company
48		Practical Question
49		Practical Question
50		Practical Question
51		Liquidation of Companies
52		Liquidator's statement of account of the winding-up
53		Practical Question
54	Practical Question	
55	Practical Question	
56	V	Amalgamation of companies (As per Accounting standard -14
57		Types of amalgamation as per AS-14
58		Methods for accounting for amalgamation
59		practical Question
60		practical Question
61		Internal Reconstruction of Companies
62	Internal Reconstruction of companies practical Question	

Maharaja Ranjit Singh College of Professional Sciences,Indore

Department of Commerce & Management

Lesson Plan - B. Com. IV Sem Hons (Jan 2018 - June 2018)

Subject - Theory and Practice of Cost Accounts

Teacher - Dr Supriya Bandi

Day/Lectur	Unit	Topic
1	I	Introduction to Cost Accounting,Nature and Scope of cost accounting
2		Methods & techniques of cost accounting
3		installation of CA system and classification of cost
4		Accounting of material control concept & techniques
5		Material losses and treatment
6		Economic order quantity numericals
7		Numericals on EOQ
8		Numericals on EOQ
9		Numericals on EOQ
10		stores ledger account FIFO
11		LIFO
12		Simple average method and weighted average methods
13		minimum level, maximum level
14	II	Accounting for labour labour cost
15		labour turnover and numerical
16		Wage payment plans Taylor
17		numericals
18		Numerical on Halsey and Rowan
19		Numerical on Merrick
20		Numerical on Gantt
21		Accounting for overhead
22		numericals
23		Machine hour rate
24		Numerical on MHR
25		Numerical on MHR
26	III	Unit Costing
27		Numericals on cost sheet
28		Numericals
29		Numericals
30		Numericals
31		Break even analysis Introduction
32		Numericals
33		Numericals
34		Numericals
35	IV	Contract Costing Introduction
36		Numericals
37		Numericals
38		Numericals
39		Process Costing
40		Numericals
41		Numericals
42		Numericals
43	V	Standard Costing
44		Numericals
45		Numericals
46		Numericals
47		Budgetary Control
48		Numericals on cash budget
49		Numericals on cash budhet
50		Numericals on flexible budget

Maharaja Ranjit Singh College of Professional Sciences,Indore
 Department of Commerce & Management
 Lesson Plan - B. Com. V SEM Tax/ Plain / Computer(July 2017 - Dec- 2017)
 Subject - Income Tax
 Teacher - Dr Mitesh Chowdhary

Day/Lecture	Unit	Topic
1	1	Introduction of Income Tax Act 1961, Types of Taxes
2		Various Definition under Income Tax
3		Income Tax Rates
4		Agricultural Income and its tax calculation
5		Residential Status - Provisions
6		Numerical questions
7		Tax Incidence provisions and its numerical question
8		Numerical questions
9		Numerical questions
10		Numerical questions
11		Exempted Income
12		Exempted Income
13		Exempted Income
14	2	Income from Salary - Provisions
15		Income from Salary - Provisions
16		Income from Salary - Provisions
17		Income from Salary - Provisions
18		Income from Salary - Numerical Questions
19		Income from Salary - Numerical Questions
20		Income from Salary - Numerical Questions
21		Income from Salary - Numerical Questions
22		Income from Salary - Numerical Questions
23		Income from Salary - Numerical Questions
24		Income from House Property - Provisions
25		Income from House Property - Provisions
26		Income from House Property - Numerical Questions
27		Income from House Property - Numerical Questions
28		Income from House Property - Numerical Questions
29		Income from House Property - Numerical Questions
30		Income from House Property - Numerical Questions
31	3	Income from Business Profession - Provisions
32		Income from Business Profession - Provisions
33		Income from Business Profession - Numerical Questions
34		Income from Business Profession - Numerical Questions
35		Income from Business Profession - Numerical Questions
36		Income from Capital Gain - Provisions
37		Income from Capital Gain - Provisions
38		Income from Capital Gain - Provisions
39		Income from Capital Gain - Numerical Questions
40		Income from Capital Gain - Numerical Questions
41		Income from Capital Gain - Numerical Questions
42		Income from Capital Gain - Numerical Questions
43		Income from Other Sources - Provisions
44		Income from Other Sources - Provisions
45		Income from Other Sources - Numerical Questions
46		Income from Other Sources - Numerical Questions
47		Income from Other Sources - Numerical Questions
48	4	Set off & Carry Forward of Losses - Provisions
49		Set off & Carry Forward of Losses - Numerical Questions
50		Set off & Carry Forward of Losses - Numerical Questions
51		Set off & Carry Forward of Losses - Numerical Questions
52		Deductions from Gross Total Income - Provisions
53		Deductions from Gross Total Income - Provisions
54		Deductions from Gross Total Income - Numerical Questions
55		Deductions from Gross Total Income - Numerical Questions
56		Clubbing of Income - Provisions
57		Computation of Total Income - Numerical Questions
58		Computation of Total Income - Numerical Questions
59		Computation of Total Income - Numerical Questions
60		Computation of Tax Calculation - Numerical Questions
61	Computation of Tax Calculation - Numerical Questions	
62	5	Assessment Procedure Concept, Types
63		Provisions of Tax Deducted at source Provisions and Numericals
64		Tax Deducted at source - Provisions and Numericals
65		Advance Payment of Tax - Provisions and Numericals
66		Advance Payment of Tax - Provisions and Numericals
67		Income Tax Authorities - Rights and Duties
68		Provisions of Appeal, Revisions and Penalties

Maharaja Ranjit Singh College of Professional Sciences, Indore
 Department of Commerce & Management
 Lesson Plan - B. Com. VI Sem Plain/ Tax / Comp (Jan 2018 - June 2018)
 Subject - Indirect Tax
 Teacher - Dr. Mitesh Chowdhary

Day/Lecture	Unit	Topic
1	I	Central Excise Duty - Concept and Important Definitions
2		Classification of Goods and Principles of Classification
3		Classification of Goods and Principles of Classification
4		Valuation under Central Excise
5		Ad Valorem Duty and its Valuation Rules
6		Computation of Central Excise Duty Practical Problems
7		Computation of Central Excise Duty Practical Problems
8		Computation of Central Excise Duty Practical Problems
9		Computation of Central Excise Duty Practical Problems
10		Computation of Central Excise Duty Practical Problems
11		MRP based Valuation
12		MRP based Valuation Valuation Rules
13	II	Customs Duty - Introduction and Nature
14		Important Terms and Definition
15		Types of Customs Duty
16		Valuation and calculation of Customs Duty
17		Practical Problems
18		Practical Problems
19		Practical Problems
20		Practical Problems
21	III	Central Sales Tax General Introduction
22		Important Definitions and Declared Goods
23		Important Definitions and Declared Goods
24		Provisions related to Inter state sales
25		Determination of Gross Turnover and Taxable Sale
26		Practical Problems
27		Practical Problems
28		Practical Problems
29		Practical Problems
30	IV	M.P Value Added Tax - Introduction and important Definitions
31		M.P Value Added Tax - Introduction and important Definitions
32		Registration of Dealers under VAT
33		Taxable Turnover under VAT
34		Practical Problems
35		Practical Problems
36		Practical Problems
37		Practical Problems
38	V	VAT - Input Tax Rebate
39		Assessment Procedure
40		Payment of Tax and Recovery
41		Refund of Tax and Composition Dealer
42		Tax Authorities of VAT
43		Appeals and Revision
44		Difficulties of implementation of VAT
45		Service Tax Concept , Objects , Scope
46		Features of Service Tax and Negative List
47		List of Taxable Services Provisions and Rules of Service Tax
48		Practical Problems of Service Tax
49		Practical Problems of Service Tax
50		Practical Problems of Service Tax
51		Practical Problems of Service Tax

Maharaja Ranjit Singh College of Professional Sciences, Indore
 Department of Commerce & Management
 Lesson Plan - B. Com. V SEM Hons (July 2017 - Dec- 2017)
 Subject - Income Tax
 Teacher - Dr Mitesh Chowdhary

Day/Lecture	Unit	Topic
1	1	Introduction of Income Tax Act 1961, Types of Taxes
2		Various Definition under Income Tax
3		Income Tax Rates
4		Agricultural Income and its tax calculation
5		Residential Status - Provisions
6		Numerical questions
7		Tax Incidence provisions and its numerical question
8		Numerical questions
9		Numerical questions
10		Numerical questions
11		Exempted Income
12		Exempted Income
13		Exempted Income
14	2	Income from Salary - Provisions
15		Income from Salary - Provisions
16		Income from Salary - Provisions
17		Income from Salary - Provisions
18		Income from Salary - Numerical Questions
19		Income from Salary - Numerical Questions
20		Income from Salary - Numerical Questions
21		Income from Salary - Numerical Questions
22		Income from Salary - Numerical Questions
23		Income from Salary - Numerical Questions
24		Income from House Property - Provisions
25		Income from House Property - Provisions
26		Income from House Property - Numerical Questions
27		Income from House Property - Numerical Questions
28		Income from House Property - Numerical Questions
29		Income from House Property - Numerical Questions
30		Income from House Property - Numerical Questions
31	3	Income from Business Profession - Provisions
32		Income from Business Profession - Provisions
33		Income from Business Profession - Numerical Questions
34		Income from Business Profession - Numerical Questions
35		Income from Business Profession - Numerical Questions
36		Income from Capital Gain - Provisions
37		Income from Capital Gain - Provisions
38		Income from Capital Gain - Provisions
39		Income from Capital Gain - Numerical Questions
40		Income from Capital Gain - Numerical Questions
41		Income from Capital Gain - Numerical Questions
42		Income from Capital Gain - Numerical Questions
43		Income from Other Sources - Provisions
44		Income from Other Sources - Provisions
45		Income from Other Sources - Numerical Questions
46		Income from Other Sources - Numerical Questions
47		Income from Other Sources - Numerical Questions
48	4	Set off & Carry Forward of Losses - Provisions
49		Set off & Carry Forward of Losses - Numerical Questions
50		Set off & Carry Forward of Losses - Numerical Questions
51		Set off & Carry Forward of Losses - Numerical Questions
52		Deductions from Gross Total Income - Provisions
53		Deductions from Gross Total Income - Provisions
54		Deductions from Gross Total Income - Numerical Questions
55		Deductions from Gross Total Income - Numerical Questions
56	5	Clubbing of Income - Provisions
57		Computation of Total Income - Numerical Questions
58		Computation of Total Income - Numerical Questions
59		Computation of Total Income - Numerical Questions
60		Computation of Total Income - Numerical Questions
61		Computation of Tax Calculation - Numerical Questions
62		Computation of Tax Calculation - Numerical Questions
63		Computation of Tax Calculation - Numerical Questions

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. VI Sem Hons (Jan 2018 - June 2018)

Subject - Indirect Tax

Teacher - Dr. Mitesh Chowdhary

Day/Lecture	Unit	Topic
1	I	Central Excise Duty - Concept and Important Definitions
2		Classification of Goods and Principles of Classification
3		Classification of Goods and Principles of Classification
4		Valuation under Central Excise
5		Ad Valorem Duty and its Valuation Rules
6		Computation of Central Excise Duty Practical Problems
7		Computation of Central Excise Duty Practical Problems
8		Computation of Central Excise Duty Practical Problems
9		Computation of Central Excise Duty Practical Problems
10		Computation of Central Excise Duty Practical Problems
11		MRP based Valuation
12		MRP based Valuation Valuation Rules
13	II	Customs Duty - Introduction and Nature
14		Important Terms and Definition
15		Types of Customs Duty
16		Valuation and calculation of Customs Duty
17		Practical Problems
18		Practical Problems
19		Practical Problems
20	Practical Problems	
21	III	Central Sales Tax General Introduction
22		Important Definitions and Declared Goods
23		Important Definitions and Declared Goods
24		Provisions related to Inter state sales
25		Determination of Gross Turnover and Taxable Sale
26		Practical Problems
27		Practical Problems
28		Practical Problems
29		Practical Problems
30	IV	M.P Value Added Tax - Introduction and important Definitions
31		M.P Value Added Tax - Introduction and important Definitions
32		Registration of Dealers under VAT
33		Taxable Turnover under VAT
34		Practical Problems
35		Practical Problems
36		Practical Problems
37		VAT - Input Tax Rebate
38		Assessment Procedure
39		Payment of Tax and Recovery
40		Refund of Tax and Composition Dealer
41		Tax Authorities of VAT
42		Appeals and Revision
43	V	Service Tax Concept , Objects , Scope
44		Features of Service Tax and Negative List
45		Features of Service Tax and Negative List
46		List of Taxable Services Provisions and Rules of Service Tax
47		List of Taxable Services Provisions and Rules of Service Tax
48		Practical Problems of Service Tax
49		Practical Problems of Service Tax
50		Practical Problems of Service Tax
51		Practical Problems of Service Tax

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. I Tax/ Plain/ Computer (July 2017 - Mar 2018)

Subject - Business Law

Teacher - Dr Geeta Saneja(Suri)

Day/Lecture	Unit	
1	I	Introduction to Indian Contract Act 1872, Offer and Acceptance
2		Capacity of Parties to Contract
3		Capacity of Parties to Contract
4		Free Consent
5		Free Consent
6		Legality of Object and Consideration
7		Expressly declared void agreement
8		Expressly declared void agreement
9		Contingent Contracts
10		Quasi Contracts
11		Performance of Contracts
12	II	Breach of Contract
13		Breach of Contract
14		Indemnity and Guarantee of Contract
15		Indemnity and Guarantee of Contract
16		Contract of Bailment
17		Contract of Bailment
18		Contract of Pledge
19		Contract of Pledge
20		Contract of Agency
21	III	Negotiable Instrument 1881 Introduction, Definition and Features
22		Holder and Holder in due Course
23		Holder and Holder in due Course
24		Crossing of Cheques , Types of Crossing
25		Types of Crossing
26		Effect of Crossing
27		Dishonour of Negotiable Instrument
28		Dishonour of Negotiable Instrument
29		Discharge from liability of Instrument
30	IV	Consumer Protection Act 1986 Introduction, Main Provisions
31		Consumer Dispute, Redressal Agency
32		Consumer Dispute, Redressal Agency
33		Consumer Dispute, Redressal Agency
34		MRTP Introduction , Scope
35		Importance and Main Provisions of MRTP
36		Importance and Main Provisions of MRTP
37	V	Foreign Exchange Management Act ,2000 Introduction
38		Objectives and Main Provisions
39		Provisions Regarding Penalty, imprisonment , Appeal
40		Provisions Regarding Penalty, imprisonment , Appeal
41		Provisions Regarding Penalty, imprisonment , Appeal
42		Intellectual Property Rights
43		Copyright Act 1957
44		Patent Act 1970
45		Patent Act 1970
46		Trademark Act 1999

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. I Hons (July 2017 - Mar 2018)

Subject -Principles & Management

Teacher - Dr Sandeep K Hora

Day/Lecture	Unit	Topic
1	I	Introductions and concepts of management
2	I	Importance of management
3	I	Evolution of management thought
4	I	Principles of management (Fayol and other important)
5	I	Taylor's principles
6	I	Functions of management
7	I	Business environment -meaning and factors
8	I	Social responsibilities of manager
9	I	Ethics in management
10	II	Meaning and nature of planning
11	II	Importance of planning
12	II	Process of planning
13	II	Types of plans
14	II	Limitations of planning
15	II	Management by objectives -meaning
16	II	Process of M.B.O.
17	II	Difference between M.B.O. & M.B.E
18	II	Leadership -meaning and characteristics
19	II	Functions of leader
20	II	Leadership Approaches
21	III	Organization -meaning and importance
22	III	Principles of organizing
23	III	Span of management
24	III	Types of organization structure
25	III	Departmentalization-meaning and Basis
26	III	Recent Trends in CSR
27	III	Green management-meaning and importance
28	IV	Co-ordination-meaning and importance
29	IV	Requisites for good coordination
30	IV	Difference between coordination and cooperation
31	IV	Decision making- meaning and types
32	IV	Steps in rational decision making
33	IV	Difficulties and limitations in decision making
34	V	Controlling-meaning and significance
35	V	Process of controlling
36	V	Principles of control
37	V	General methods of controlling
38	V	Modern Techniques of control
39	V	Staffing- Introduction
40	V	Need and importance of staffing
41	V	Functions and scope of staffing
42	V	Functions and scope of staffing
43	V	New trends in staffing

44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. I Hons (July 2017 - Mar 2018)

Subject -Business Organisation and Communication

Teacher - Dr Geeta Saneja (Suri)

Day/Lecture	Unit	Topic
1	I	Business Organisation - Definition , Concept and Characteristics
2		Significance and Components of Business Organisation
3		Social Responsibilities of Business
4		Social Responsibilities of Business
5		Promotion of Business , Meaning and Function
6		Stages of Promotion
7		Different forms of Business Organisation- Sole Proprietorship
8		Sole Proprietorship
9		Partnership
10		Partnership
11	II	Company Organisation - Meaning Definition, Characteristics
12		Formation of Private and Public Company
13		Formation of Private and Public Company, Merits and Demerits
14		Co- operative Organisation, Need Meaning and Significance
15		Merits and Demerits of Cooperative Organisation
16		Public Enterprises- Concept Meaning and Characteristics
17		Objective and Significance of Public Enterprises
18		Size of Business
19		Size of Business
20		Location of Business
21		Plant Layout
22		Plant Layout
23		Business Combination
24		Business Combination
25	III	Introduction of Communication , Definition and Nature
26		Importance of Communication for Managers
27		Elements of Communication, Feedback
28		Importance and types of Feedback
29		Dimensions and Direction of Communications
30		Dimensions and Direction of Communications
31		Means of Communication - Verbal(Oral and Written)
32		SWOT Analysis
33		Leadership and Motivation Theories
34		Leadership and Motivation Theories
35	Leadership and Motivation Theories	
36	IV	Non Verbal Communication Body Language and Para Language
37		Non Verbal Communication Body Language and Para Language
38		Sign Language Visual and Audio communication
39		Sign Language Visual and Audio communication
40		Barriers in Communication
41		Barriers in Communication
42		Channels of Communication
43		Channels of Communication

44		Written Business Communication Importance, Advantage Disadvantage
45		Need of Business Letter and Types
46		Practice of writing Skills - Letters
47		Essentials of Effective Business Letters
48	V	Mordern Form of Communication Introduction
49		Fax , Email
50		Fax , Email
51		Video Conferencing
52		International Communication for Global Business
53		International Communication for Global Business
54		International Communication for Global Business

Maharaja Ranjit Singh College of Professional Sciences, Indore Department of Commerce & Management Lesson Plan - B. Com. III Tax/Plain /Computer(July 2017 - Dec 2017) Subject - Principles of Statistics Teacher - Dr Sandeep Kaur Hora		
Day/Lecture	Unit	Topic
1	I	Statistics-introduction
2		Importance and utility of statistics
3		Scope and limitations of statistics
4		Process of data collection
5		Sources of data
6		Methods of Sampling
7		Preparation of Questionnaire
8		Preparation of statistical series and its types
9	II	Measurement of central tendencies
10		arithmatic mean- numerical problems
11		numerical problems
12		numerical problems
13		Geometric mean
14		Harmonic mean
15		Median-introduction,numerical problems
16		numerical problems
17		numerical problems
18		Quartiles-numerical problems
19		numerical problems
20		Deciles,Percentiles-introduction
21		numerical problems
22		Mode-numerical problems
23		numerical problems
24	III	Dispersion -Introduction
25		Range-inter quartile,percentile
26		Quartile deviation-numerical problems
27		Quartile deviation-numerical problems
28		Mean deviation-numerical problems
29		numerical problems
30		numerical problems
31		Standard deviation-numerical problems
32		numerical problems
33		numerical problems
34		Skewness-meaning,concept
35		numerical problems
36		numerical problems
37		Analysis of Time series-Theory
38		numerical problems
39		numerical problems
40		numerical problems
41		Corelation-meaning and concepts
42		Karl pearson coefficient of corelation-numerical problems
43		numerical problems

44	IV	numerical problems
45		Probable error -numerical problems
46		Spearman's ranking method-numerical problems
47		numerical problems
48		Coefficient of concurrent deviation
49		Regression analysis-meaning,utility
50		Regression lines and degrees of correlation
51		numerical problems
52		numerical problems
53		V
54	Methods of computation of index numbers	
55	numerical problems	
56	numerical problems	
57	numerical problems	
58	numerical problems	
59	Graphical presentation of data	
60	Graphical presentation of data	

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. IV Sem Tax / Plain/ Computer (Jan 2018 - June 2018)

Subject -Principles Of Management

Teacher - Dr Gayatri Palod

Day/Lecture	Unit	Topic
1	I	Management- meaning ,nature and importance,
2		Function of management ,scope
3		Characteristics of management ,and Significance of managements
4		Comparision of management and administration
5		Principles of management
6		Development of Management thought
7		Contribution by Taylor
8		Contribution by Fayol
9		Social responsibility of management
10	II	Planning- meaning ,nature and importance,
11		Elements,Types of Planning
12		Process of Planning
13		Organizing -Meaning and Importance
14		Organizing Principles, Span of Management
15		Decision Making -meaning ,nature and importance
16		Concept and Process of Decision making
17	III	Motivation : Concept, Importance Characteristics
18		Classification of motivation
19		Theories of motivation
20		Leadership- Concept and leadership styles
21		Leadership- Theories
22		Direction-Concept, Nature
23		Importance of direction
24		Methods of Direction
25		Control- Meaning and Process
26		Techniques of Control
27		Coordination-Meaning and Process
28	IV	Human Resource Management -Meaning and concept
29		Objectives of H.R.M.
30		Scope and Importance of HRM
31		Function and Responsibilities of HR Manager
32		Function and Responsibilities of HR Manager
33		Principles of HRM
34		Principles of HRM
35	V	Manpower Planning-meaning and concept
36		Recruitment -Meaning and Sources
37		Selection -meaning and process
38		Training and Development -meaning and methods
39		Job Performance and Evaluation-concepts
40		Job Performance and Evaluation-Techniques

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. III Sem Hons (July 2017 - Dec 2017)

Subject - Business Statistics

Teacher - Dr Mitesh Chowdhary

Day/Lecture	Unit	Topic
1	I	Statistics-introduction
2		Importance and Functions of statistics
3		Scope and limitations of statistics
4		Distrust in statistics
5		Process of data collection
6		Sources of data
7		Data editing, classification and tabulation
8	II	Construction of frequency distribution
9		Measurement of central tendencies
10		arithmatic mean- numerical problems
11		numerical problems
12		numerical problems
13		Geometric mean
14		Harmonic mean
15		Median-introduction,numerical problems
16		numerical problems
17		numerical problems
18		Quartiles-numerical problems
19		numerical problems
20		Deciles,Percentiles-introduction
21		numerical problems
22		Mode-numerical problems
23		numerical problems
24	III	Dispersion -Introduction
25		Range-inter quartile,percentile
26		Quartile deviation-numerical problems
27		Mean deviation-numerical problems
28		numerical problems
29		numerical problems
30		Standard deviation-numerical problems
31		numerical problems
32		numerical problems
33		Skewness-meaning,concept
34		numerical problems
35		numerical problems
36		Index numbers-meaning and importance
37		Methods of computation of index numbers
38		numerical problems
39		numerical problems
40		numerical problems
41		Corelation-meaning and concepts
42		Karl pearson coefficient of corelation-numerical problems
43		numerical problems

44	IV	numerical problems
45		Probable error -numerical problems
46		Spearman's ranking method-numerical problems
47		numerical problems
48		Coefficient of concurrent deviation
49		Regression analysis-meaning,utility
50		Regression lines and degrees of correlation
51		numerical problems
52		numerical problems
53		V
54	Components of Time series, Additive and Multiplicative model	
55	Computation of Trend	
56	Computation of Trend	
57	Computation of Seasonal Indices	
58	Computation of Seasonal Indices	
59	Business Forecasting -Concept, types and importance	
60	Theories of Forecasting	

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com (Hons) IV Sem (Jan 2018 - June 2018)

Subject - MIS AND DBMS

Teacher - Prof. Shailesh Hirve

Day	Unit	Topic
1	I	Intro to MIS, System view of business
2		process oh MIS, Development of MIS in Organisation
3		Management Process
4		Information needs
5		System approach in planning
6		Organizing and Controlling MIS
7	II	MIS Planning
8		Implementation of MIS
9		Managerial decision Making
10		Decision support system
11		Decision support system
12		System design
13		I/O design
14	Forms Design	
15	III	Introduction of DBMS, purpose of DBMS, view of data,
16		Scheamas, Instances, Data Dictionary
17		Data Base Management System Vs File Processing
18		Three View Architecture of DBMS
19		Advantages and Disadvantages of DBMS
20		Database language, Database administrator,
21		Database user, overall system structure.
22		Data Independence and its types
23	IV	Data Models
24		Data Models
25		Entity Relationship Model: Basic Concepts,
26		Relationships, Mapping Constraints,
27		Entity Set, weak Entity, Strong Entity, Entity Features
28		Types of Keys, Types of Attributes
29		E-R Model Notations, E -R Diagram
30		design of an E-R database schema
31		Reduction of E-R schema to table
32	Introduction to SQL, DDL, DML, and DCL statements	
33	Creating Tables, Adding Constraints, Altering Tables	

34	V	Update, Insert, Delete Statements
35		various Form of SELECT- Simple, Using Special Operators for Data Access
36		Nested Queries & Exposure to Joins, Aggregate Functions
37		SQL Commands
38		SQL Commands
39		SQL Commands

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. V Sem Tax/Plain/ Computer (July 2017 - Dec 2017)

Subject - Management Accounts

Teacher - Dr Supriya Bandi

Day/Lecture	Unit	Topic	
1	I	Management Accounting: Meaning ,nature	
2		Scope and function of management accounting	
3		Role of management accounting and Tools and techniques	
4		Management Accounting VS. financial and cost accounting	
5	II	Financial statement :Meaning and importance	
6		Objectives and method of financial statement analysis	
7		Limitation of financial statement	
8		practical Question	
9		practical Question	
10		practical Question	
11		Ratio analysis ,Classification of ratios prafitablity ratios	
12		practical Question	
13		practical Question	
14		Turnover ratios-practical question	
15		practical Question	
16		Financial ratios practical question	
17		practical Question	
18		practical Question	
19		Advantages of ratio analysis	
20		Limitation of accounting ratios	
21		III	Cash flow statment Theory
22			Cash flow statment Theory
23			Cash flow statment practical question
24	Practical Question		
25	Practical Question		
26	Practical Question		
27	Practical Question		
28	Fund Flow Statement Introduction		
29	Practical Question		
30	Practical Question		
31	Practical Question		
32	Practical Question		
33	IV	Absorption and Marginal costing	
34		Marginal and differential costing as tool for decision making-make or buy	
35		practical Question	
36		practical Question	
37		Shutdown decisions of production	
38		Shutdown decisions of production	
39		Break even analysis - Practical	
40		Break even analysis - Practical	
41		Break even analysis -Practical question	
42		Exploring New Market Practical Questions	
43		Exploring New Market Practical Questions	

44	V	Budgetary Control :Meaning and objectives
45		types of budgetand limitation of budget
46		Practical Question
47		Practical Question
48		Practical Question
49		Concept of management audit,responsibility accounting
50		Management Reports, Types of reports
51		Quality of good report

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. VI Sem Tax/ Plain/ Computer (Jan 2018 - June 2018)

Subject - Auditing

Teacher - Dr Geeta Saneja (Suri)

Day/Lecture	Unit	Topic
1	I	Introduction and Meaning of Auditing
2		Objectives of Auditing, Types of Audit
3		Types of Audit and Audit Programme
4		Audit Books and Working Papers and evidences
5		Audit Books and Working Papers and evidences
6		Preparation before commencement of Audit
7		Preparation before commencement of Audit
8	II	Internal Check System - Routine Checking Advantage & Disadvantage
9		Internal Checking
10		Internal Audit and test Checking
11		Internal Audit and test Checking
12		Internal Control
13		Internal Control
14		Audit Procedure
15	III	Vouching Meaning Types of Voucher
16		Verification of Assets and Liabilities
17		Immovable Properties Fictitious Assets & Current Assets
18		Immovable Properties Fictitious Assets & Current Assets
19		Verification of Current and Fixed Liabilities
20	Verification of Current and Fixed Liabilities	
21	IV	Appointment of Company Auditor
22		Power and duties of Auditor
23		Power and duties of Auditor
24		Liabilities of Auditor
25		Divisible Profit
26		Divisible Profit and Dividend
27		Auditors Report - Clean and Qualified Report
28		Auditors Report - Clean and Qualified Report
29	V	Investigation - Meaning and Objectives
30		Difference between Audit and Investigation
31		Process of Investigation
32		Process of Investigation
33		Special Audit of Banking Companies
34		Special Audit of Educational Institutes
35		Special Audit of Non Profit Institutes and Insurance Companies

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. V Sem Hons (July 2017 - Dec 2017)

Subject - Auditing

Teacher - Dr Geeta Saneja (Suri)

Day/Lecture	Unit	Topic
1	I	Introduction and Meaning of Auditing
2		Introduction and Meaning of Auditing
3		Objectives of Auditing, Classification of Audit
4		Objectives of Auditing, Classification of Audit
5		Basic Principles and Techniques of Auditing
6	II	Fraud and Errors, Types of Errors
7		Fraud and Errors, Types of Errors
8		Audit Programme and Audit Books
9		Audit Programme and Audit Books
10		Audit Programme and Audit Books
11		Test Checking and Routine Checking
12	Test Checking and Routine Checking	
13	III	Internal Control and Internal Checking
14		Internal Checking & Internal Audit
15		Vouching and Verification of Assets and Liabilities
16		Vouching and Verification of Assets and Liabilities
17	Vouching and Verification of Assets and Liabilities	
18	IV	Company Auditors , Qualification and Disqualifications
19		Company Auditors , Qualification and Disqualifications
20		Appointment of Auditors and Removal
21		Appointment of Auditors and Removal
22		Remuneration of Auditors
23		Rights duties and Liabilities of Auditor
24		Rights duties and Liabilities of Auditor
25		Rights duties and Liabilities of Auditor
26	V	Recent Trends in Auditing
27		Recent Trends in Auditing
28		Recent Trends in Auditing
29		Basic Consideration of Audit in EDP environment
30		Basic Consideration of Audit in EDP environment

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. VI Sem Hons (Jan 2018 - June 2018)

Subject - Management Accounts

Teacher - Dr Supriya Bandi

Day/Lecture	Unit	Topic	
1	I	Management Accounting: Meaning ,nature	
2		Scope and function of management accounting	
3		Role of management accounting and Tools and techniques	
4		Management Accounting VS. financial and cost accounting	
5	II	Financial statement :Meaning and importance	
6		Objectives and method of financial statement analysis	
7		Limitation of financial statement	
8		practical Question	
9		practical Question	
10		practical Question	
11		Ratio analysis ,Classification of ratios prafitablity ratios	
12		practical Question	
13		practical Question	
14		Turnover ratios-practical question	
15		practical Question	
16		Financial ratios practical question	
17		practical Question	
18		practical Question	
19		Advantages of ratio analysis	
20		Limitation of accounting ratios	
21		III	Cash flow statment Theory
22			Cash flow statment Theory
23			Cash flow statment practical question
24			Practical Question
25	Practical Question		
26	Practical Question		
27	Practical Question		
28	Fund Flow Statement Introduction		
29	Practical Question		
30	Practical Question		
31	Practical Question		
32	Practical Question		
33	IV	Absorption and Marginal costing	
34		Marginal and differential costing as tool for decision making-make or buy	
35		practical Question	
36		practical Question	
37		Shutdown decisions of production	
38		Shutdown decisions of production	
39		Break even analysis - Practical	
40		Break even analysis - Practical	
41		Break even analysis -Practical question	
42		Exploring New Market Practical Questions	
43		Exploring New Market Practical Questions	
44		V	Budgetary Control :Meaning and objectives
45			types of budgetand limitation of budget
46	Practical Question		
47	Practical Question		
48	Practical Question		
49	Concept of management audit,responsibility accounting		
50	Management Reports, Types of reports		
51	Quality of good report		